

Headquarters
U.S. Army Armor Center and Fort Knox
Fort Knox, Kentucky 40121-5000
10 July 2000

*Fort Knox Reg 40-3

Medical Services

ARMY BLOOD PROGRAM - FORT KNOX COMMAND BLOOD PROGRAM

Summary. This regulation provides guidance on military support of and participation in the Armed Services Blood Program (ASBP), the Army Blood Program (ABP), and the Fort Knox Command Blood Program (FKCBP).

Applicability. This regulation applies to all major subordinate commands, directorates and staff offices/departments, this headquarters, Fort Knox Partners in Excellence per host - tenant agreements, and all other units, organizations, and individuals assigned or attached to this command or operating on Fort Knox or its subinstallations.

Suggested Improvements. The proponent of this regulation is the Camp Memorial Blood Center (CMBC), USA MEDDAC. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) through channels to Commander, USA MEDDAC, ATTN: MCXM-CBC, Fort Knox, Kentucky 40121-5520.

1. **Purpose.** To provide guidance for participation in the Fort Knox Command Blood Program and to clarify rules which apply to voluntary blood donation.

2. **Responsibilities:**

a. Camp Memorial Blood Center (CMBC) will:

(1) Provide overall management of the program including coordination of all blood drives and donor activities on Fort Knox.

(2) Assist the installation headquarters in the establishment of annual donation goals for all units on Fort Knox (Appendix A) to ensure blood product requirements of higher headquarters are met.

(3) Assist commanders in planning and implementing a program of donor motivation and education to include monthly progress assessments.

*This regulation supersedes USAARMC Suppl 1 to AR 40-2, 1 January 1987

(4) Provide educational training to all student groups on blood and blood products, donation information and reasons for donation.

(5) Provide medical personnel, equipment and supplies to perform blood collections for all blood drives.

(6) Provide quarterly blood donor activity reports to the installation headquarters.

(7) Notify the installation headquarters in the event of blood shortages or increased demands due to mobilization and/or specific needs (i.e., natural disaster, training accidents).

(8) Conduct annual blood donor recognition and luncheon event to reward individuals and units for outstanding participation in the Army Blood Program.

b. Commanders and Chiefs will:

(1) Develop a program of donor motivation and education for all military and civilian employees to actively support the mission of CMBC in accordance with the annual goals set by the installation headquarters.

(2) Appoint a blood program officer for all major commands to serve as liaison between the Command and Camp Memorial Blood Center.

(3) Appoint blood donor coordinators at each level of the organization that will coordinate blood drive plans and report progress to the organization's blood program officer.

(4) Report the name, rank, duty telephone number(s), e-mail address and position of each individual appointed as coordinator (down to the company/department level) to the Blood Donor Coordinator, CMBC, USA MEDDAC. Lists must be updated as changes occur.

(5) Provide maximum permanent party and civilian participation in the FKCBP during the months designated for your command. Although all blood donations are strictly voluntary, commanders should provide everyone the opportunity and time to donate by offering incentives and encouragement to all personnel. Blood program officers must contact the CMBC Blood Donor Coordinator each August to schedule all blood drives for the upcoming fiscal year.

(6) Ensure that all student groups are scheduled for blood donation through the G3/DPTM Scheduling Branch. Student groups in their entirety will be transported to the donor center for an educational/motivational briefing and every student will be given the opportunity to donate. Again, student donations are strictly voluntary. A minimum of 4 hours is required for education, donation, and recovery before returning to duty.

(7) Groups of more than 200 students must be divided and scheduled in two separate 4-hour sessions to avoid fire safety violations and maximize blood donations.

c. Organizational Blood Donor Program Officers/NCOs will:

(1) Contact the CMBC Blood Donor Coordinator immediately following their appointment as blood drive coordinator.

(2) Form a blood drive committee comprised of members of various sections in their organizations to develop plans of action and publicity to ensure successful blood drives. These committees will be scheduled to meet on a routine basis.

(3) Coordinate all volunteer blood donor activities within their respective organizations to include coordinating with CMBC for scheduling groups and individual donations, providing donation information, coordinating transportation to the donor center and/or coordinating mobile site logistics.

(4) Student Group Coordinators or Training NCOs will supply CMBC with a quarterly memorandum containing the start and end dates, class number and graduating strength for each class. Transportation for the student groups will be arranged by CMBC.

(5) Attend CMBC meetings for the organizational Blood Donor Program Officers/NCOs as scheduled.

(6) Assist the CMBC Blood Donor Coordinator in contacting and scheduling donors when emergency blood requirements arise.

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(7) Permanent party coordinators or designated committee members will attend all blood drives scheduled for the respective command to facilitate the flow of donors and make appeals for additional donors if hourly goals are not being achieved.

FOR THE COMMANDER:



OFFICIAL:
GEORGE EDWARDS
COL, GS
Chief of Staff

ROBERT L. BROOKS
Director, Information Management

DISTRIBUTION:

A plus
20 – MCXM-CDR
50 – MCXM-CBC

Fort Knox Activity	Total Personnel Assigned	Annual Goal	Quarterly Goal	Blood Drive Sponsorship Months
Armor Center	2852	784	196	MAR, JUN, SEP, DEC
Personal Staff	510	408	102	
OFC OF CG	11	9	2	
CofS	8	6	2	
SGS	27	22	5	
OSACG	6	5	1	
CPAC	20	8	2	**
SJA	43	17	4	**
CHAPLAIN	18	14	4	
IG	12	5	1	**
IRAC	6	2	1	**
PAO	15	12	3	
EO	9	7	2	
EEO	5	4	1	
SAFETY	6	5	1	
G3/DPTM	264	211	53	
DRM	60	48	12	
* Armor School	3965	3172	793	JAN, APR, *JUL, OCT
USAARMS HQ	65	52	13	
16th CAV	1769	1415	354	
NCOA	153	122	31	
1ATB	1775	1420	355	
OCOA	9	7	2	
TSM-TK	7	6	1	
TSM XXI	9	7	2	
DFD	58	46	12	
MMBL	27	22	5	
DTDD	93	74	19	
* Garrison HQ	2342	1524	381	FEB, MAY, *AUG, NOV
GARRISON HQ	12	10	2	
DBOS	691	553	138	**
G4/DOL	0	0	0	**
DPW	0	0	0	**
FK COMM SCHOOLS	430	172	43	**
AAFES	378	151	38	**
DOIM	70	28	7	**
DOC	30	24	6	**
46th AG/MILPO	72	58	14	**
DBO	50	40	10	**
DHR	295	236	59	**
LEC	314	251	63	
Partners in Excellence	2487	995	249	FEB, MAY, AUG, NOV
MEDDAC	798	319	80	**
USAREC	467	187	47	**
USAREC AUTOMATION	112	45	11	**

Fort Knox Activity	Total Personnel Assigned	Annual Goal	Quarterly Goal	Blood Drive Sponsorship Months
USAREC AREA SUP GROUP	42	17	4	FEB, MAY, AUG, NOV **
4th CAV BDE	435	174	44	**
DOD COMMISSARY	148	59	15	**
DENTAC	84	34	8	**
2D ROTC	75	30	8	**
3d Recruiting Brigade	71	28	7	**
ASF	59	24	6	**
US BULLION DEPOSITORY	50	20	5	**
HQ, USAREC SUPPORT BRIGADE	42	17	4	**
DFAS/DMPO	36	14	4	**
Corp of Engineers	20	8	2	**
CID	17	7	2	**
ARI	12	5	1	**
DRMO	11	4	1	**
WEATHER 18TH OL-C	9	4	1	**
LOGISTICS ASSISTANCE OFFICE	8	3	1	**
TMDE SUPPORT CENTER	7	3	1	**
GSA	6	2	1	**
USAAA	5	2	1	**
ARISS	4	2	0	**
TECO	4	2	0	**
DAPS PRINTING	4	2	0	**
TRIAL DEFENSE SERVICE	2	1	0	**
CCTT	1	0	0	**
* Indicates that commands will only schedule 10% of assigned strength to donate during summer surge in July and August. ** Indicates that commands will support at 10% of assigned strength due to the number of civilian workers assigned.				